

1142 N MAIN STREET LOMBARD, IL 60148 PH:630-396-6100 FAX:630-495-4078

October 9th, 2017

## Celette NA's Rental Bank

The rental bank process begins with learning about our website, Celette.com. First, start off by creating an account on Celette.com. To do this, Click Log In > Create An Account, this page will have you fill out the information necessary to begin renting with Celette. The creation of this account is completely free of charge, and by making an account with us it will allow you to rent fixtures via the Celette.com online platform, download/view Celette set up sheets, and be able to view the pricing of our equipment.

LOGIN OR CREATE AN ACCOUNT	
NEW CUSTOMERS	REGISTERED CUSTOMERS
By creating an account with our store, you will be able to move through the checkout process faster, store multiple shipping addresses, view and track your orders in your account and more.	If you have an account with us, please log in. Email Address * Password *
	Forgot Your Password?

To rent fixtures you must first look up the make and model of the vehicle in question by using the drop down tabs on the left side of the home page. You can also type in the VIN number in the Vin Decoder, which is also located on the left side of the home page.



Once the correct vehicle is chosen, using either of two above methods, you will be taken to a new page, which has a few different tabs (Vehicle Information, Fixture Set Information, and Rent Fixture Sets).



The Vehicle Information tab will show the specifications of the vehicle chosen and below that it will show the different versions of that model. The Fixture Set Information tab will give you the Celette reference numbers that pertain to the specific vehicle in question. Sometimes, there are several different combinations of reference numbers that can be used for a vehicle. The fixture reference numbers on this page are all hyperlinked. When clicked on, you are able to view the setup sheets (schematics) for that reference number. This is a very helpful tool for body shops for a few different reasons: they may have lost the paperwork, they may need more copies of the setup sheets, or possibly they would like to study the setup or even preemptively set up the bench prior to renting the fixtures. It is important to be able to locate this setup sheets on the website in the event that one of these issues presents itself.

NEWS AND EVENTS	0	Vehicle Informa	ation	Fixture	Set Informatio	•• €	Rent Fix	ture Sets	
CORPORATE	AUDI A	\5 - 2. Gene	eration (B9 8	8T) Coupe (	Quattro -	2016 > Pre	sent		
PRODUCTS			78						
Find Equipment for Reset all			3						
Repairs Show AUDI filters AUDI Select Model OK			<del>6</del>	*	8	<b>0−0</b>	<u>-</u>	<b>H</b>	<b>}</b>
AUDI filters	Germany	2D	Coupe	4P	AWD	●—● → 108.6 in		Five-link front suspension	Trapezoidal-link rear suspension

Ì	Vehicle Inform	ation Dia Fig	cture Set Information	Rent Fixt	ure Sets		
	Ref.	Complementary set	Dimensions	Weight	Nb jigs	Nb control points	Select
jig	VAS801025		23.2 in x 15.7 in x 18.1 in	101.2 lbs	27	38	
		VAS801039	18.1 in x 9.8 in x 4.3 in	26.7 lbs	8	14	
gantry	VAS802039		23.2 in x 15.7 in x 18.1 in	55.8 lbs	4	8	

Add to car

The Rent Fixture Sets tab, will allow you to fill out all the information necessary for us to be able to process your rental. This form has you choose which equipment you own, from which facility you will be renting from, your desired arrival date for the fixtures, the approximate duration of your rental, the damaged area on the vehicle, and finally the VIN# and repair order# pertaining to this repair. This information will be populated into a form that will act as a Rental Order Form and will be updated along the rental process to provide the repair facility with crucial updates. The repair facility can also expect to receive a phone call/email stating the availability of the dedicated fixtures requested and any other questions that may need to be clarified before shipment.





If you would prefer to work with the hard copy of this form there is an option for that. Manually, a Rental Order Form can be filled out and sent in via email or fax to begin the rental process. Once the Rental Order Form has been completely filled out by the repair facility and sent in; the facility can expect to receive a phone call/email stating the availability of the dedicated fixtures requested and any other questions that may need to be clarified before shipment.

Standard Vehicle Rental Order Form	Date Requested:
	Fixture Set Requirements - FOR CELETTE'S USE ONLY
New Template Address Point of contact at this location: Chy/State Zip Code Phone Crue	
Fax Important Notes: We ask that you please fill this form out to its entirety, as to promote communication and o * Celetath sam is to avoid delays on repairs. Ensure all parts are in-hand before requesting the * This form is declared for remains a the above boards norks. If you are not ordering fatures * Celetae inc will not be responsible for any charges associated with this rental request, as this	ture arrival. If possible, early notification of fixture need is requested. for this usedific location, please use a different form. a form provides information for delivery, rental and billing.
Customer Name:	Repair Order #:
	insurance Company:
Car Make: Year: Ap	proving fixture use? Yes No In Discussion
Model:	Body code/type:
# of doors: Production Date:	Damaged Area:
2 WD     4 WD     4 cyl.     1	SUV Coupe Convertible Sedan Station Wagon Truck
	Puller Serial Number:
M2 + System (M22500.000) BMW Anchoring Ki Side Gantry * Note that newer BMW and Mercedes Benz model repairs, recom If your facility owns fixture sets please ensure they are listed here:	(AN.34) Mercedes Benz Anchoring Kit (9212.013) t (AN.28) Mercedes Benz Crossmembers
Additional Requirements: Side fixtures needed? Y / N Comments:	LEFT or RIGHT Fixtures for the Roof? Y / N
	Tech fixing the vehicle:
*Next Day Services are available across the United States and Canada, ple Ship Via: X Freight Company Customer Pick Up Freight Company Additional Company Additional Company	ate at pick-up/delivery ine of pick-up or delivery,
Rental Bank Agreement * The above requiring information is critical in assuring that you receive the proper fixture is * A Celetter Representative will contact you within 24 hours to advise you on the availability of * Understand that it is the customer's responsibility to notate on the delivery receipt, if a ship * All parts, hardware is provided schematics must be returned to Celetter, along with the pails are included where subsomet and are to be subset upon delivery and return. * Delivery dates provided are estimate based on the freight company's timelenes, which Celet * Delivery dates provided are estimate based on the freight company's timelenes, which Celet	f thure sets ment anives to your facility damaged or in anyway not intact. It and tie-down which delivered fixtures to your facility. Inventory checklats tie has no control over.
Please fax this form to Celette's Rental Bank Departm mlepore@celette-na.com. For questions	

## More Details regarding Rental Bank Charges and Procedures

- The standard daily rental fee is currently \$75.00 per day. For over 10 years Celette has held steady on this fee. However, on November 1<sup>st</sup>, the daily rental fee will minimally increase to \$84.00 per day.
- If you chose to rent any additional equipment, there is an additional \$75.00 per day charge on top of the standard rental fee. This price will also increase to \$84.00 per day effective November 1<sup>st</sup>. The additional equipment list includes: Anchoring Kits, Side Gantry Bars, and any other Celette equipment that is not part of the fixture set. This equipment is available for purchase as well as it is used quite frequently alongside the Dedicated Fixture Systems.
- There are some vehicle makes/models that incur a higher daily rental charge. Rental Rates for these specialty vehicles ranges from (\$100-\$250) per day. You will be notified if the vehicle you are attempting to rent fixtures for falls under this list.
- Celette will not start charging rental days until the day after the fixtures arrive to the repair facility. Rental days are only incurred during business days, Monday-Friday. The rental will end when an email/phone call is made to Celette stating that the facility is done using the fixtures and that they are boxed up and ready for pickup. At this time, a pickup request will be scheduled, and the repair facility will be given the return shipping documents if they are not already included inside the fixture box.
- After the fixtures have been picked up from the repair facility and delivered back to Celette, we will inspect the box for any missing or damaged pieces and then create an invoice for the rental. The rental invoice will include a daily fee for the amount of days that the fixtures were at the repair facility, and the round-trip freight costs incurred. This invoice cost will be uploaded to the website via online rental, and a hard copy will be mailed and emailed (if requested) to the repair facility.

Thank you for choosing Celette. We appreciate your continued support. -Celette Team

